

Sample Donor Letter for Gift of Stock

Date: _____

Office of Estate and Gift Planning
California Lutheran University
60 W. Olsen Rd #1750
Thousand Oaks, CA 91360

To Whom It May Concern:

I hereby give _____ shares of _____ stock to California Lutheran University on this _____ day of _____ (month), _____ (year) for the purpose of _____.

My broker's information is as follows: (name, firm, address, phone, e-mail)

Sincerely,

Donor Signature

Print Name

Address

Phone Number

E-mail address